

HOWARD COUNTY MENTAL HEALTH AUTHORITY

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Board Meeting Minutes January 5, 2016

BOARD MEMBERS PRESENT: Aziz, Blackwell, Brown, Geddes, Hull, Liggett-Creel, Liu, Monahan, Mouratidis, Paez, Schmidt, Schulmeyer, Seybolt, Spainbey (on phone), Wasser (on phone), and Wells.

BOARD MEMBERS ABSENT: Filipczak, Foster, Goodwin, Rodgers-Bonaccorsy

STAFF MEMBERS PRESENT: Choo Quan, Schaffer

1. GUESTS PRESENT: Debbie Meyer, Kenyatta Cully, Chris Collins (representing Rodgers-Bonaccorsy).

The meeting started at 6:00 p.m.

2. MOTION: An amendment was made to the agenda to add a staff presentation under Executive Director's Report. A motion was made to approve the agenda for January 5, 2016 as amended. The motion was seconded and unanimously approved.

3. MOTION: A motion was made to approve the Board meeting minutes for December 1, 2015. The motion was seconded and unanimously approved.

4. ATTENDANCE REVIEW:

The following Board members were excused from the January 5, 2016 Board meeting: Filipczak, Foster, Goodwin, Rodgers-Bonaccorsy. A motion was made to approve the absent Board members. The motion was seconded and unanimously approved.

5. Executive Director's Report:

Joe Friend passed away on New Year's Day. As a retired naval officer he had made arrangements to be buried at sea. A memorial service is scheduled for Monday, January 11, 2016 at noon at the Wilde Lake Interfaith Center.

Health Homes Report:

The Board packet contains the Report on outcomes for participants in Health Homes. Mental Health providers are able to be considered "health homes" for the individuals they serve. The state is interested in looking at the issue of costs. In earlier meetings prior to the development of this project, the Medical Assistance office stated that this project would need to demonstrate cost saving or would be discontinued.

Urgent Care Services:

By the end of January the Rapid Access Program funded by HCGH and the Horizon Foundation will expand to accept referrals directly from the community. However, Grassroots’ MCT staff will be the single point of entry for community referrals at this time. Services are provided through WayStation’s Outpatient Mental Health Clinic. Services provided during an “episode of care” include a psychiatric evaluation, two follow-up medication management sessions, a clinical evaluation with a therapist and up to six follow-up therapy appointments.

Legislative Session:

The General Assembly session opens on Wednesday, 1/13/16. The Mental Health Association of Maryland (MHAMD) will sponsor their annual legislative briefing on Wednesday, February 10, 2016 from 4:30 to 8:00 in Annapolis. If any Board member wishes to attend please let either Chris or me know by 1/13/16.

The Board packet contains the information for the behavioral health rally in Annapolis on February 25th. This rally is being sponsored by the Statewide Behavioral Health Coalition whose 2016 Legislative Platform is in the packet.

Plans are to send updates regarding legislative issues throughout the General Assembly session to Board members and the provider community as well as advocates who are included in the Provider email list.

5a. Staff Presentation:

Kenyatta Cully, Child and Adolescent Coordinator, gave a detailed overview of her job description and answered questions from the Board.

6. Financial Director’s Report:

Expenses through 11/30/15	Expenditure	Comments
Admin Budget	\$147,632	
State General Funds	\$583,315	
Federal Block Grants	\$347,268	
Other Grants	\$712,986	
County Grants	\$105,000	MCT
	\$475	HCPD
	\$17,500	ED Follow Up
	\$27,999	OOOHC
	\$3,940	LAA
Horizon/Crisis Beds	\$27,293	
Fee for Service	\$19,153,738	FY 15
	\$6,746,295	2nd quarter FY16

7. Standing Committee Reports

a. Executive Committee

Board Nomination:

Darren Vilus has been approved by the Board and forwarded to the County Executive's Office for appointment as a Consumer representative on the HCMHA Board. For a variety of reasons Wells is asking the Board to re-consider this appointment. Wasser has been contacted and he is in agreement with this request.

Executive Director Position:

Wells disseminated the Job Description for the ED position as well as the section of the County Code that established the Mental Health Authority and address the hiring of the Executive Director.

Holiday Party:

The Board will celebrate its annual holiday party at the next meeting on 1/5/16. Board members will be asked to come early to eat and socialize prior to the meeting which starts at 6:00 p.m.

Certificate:

Ann Geddes' last Board meeting will be the January meeting. A certificate of appreciation will be given to Ann.

b. Budget

1. *Review Administration Expenses for November 2015:*

Expenditures were reviewed and were within budget.

2. *Reviewed Y-T-D admin expenditures:*

Expenditures were reviewed and were within budget.

3. *Reviewed Y-T-D expenditures for County and State and Federal grants:*

Expenditures were reviewed and were within budget.

4. *Reviewed bank reconciliations:*

Bank reconciliations were reviewed and signed.

c. Health Care Policy and Planning Committee

FY 17 MH Plan:

1. Review Goals and Objectives of the state’s FY 16 Behavioral Health Plan. Wells will forward the state’s plan to the committee.
2. Review revised Goals and Objectives for the FY 17 Plan that includes “Indicators” under each Action Step.
3. Draft of FY 15 Annual Report will be forwarded to committee upon completion.

Mental Health Liaison position:

Current job description requires a licensed MH Professional, but this is not a clinical position. After a lengthy discussion it was agreed that this position should remain a licensed mental health position.

MCCJTP position at Detention Center:

HCMHA received the signed MOU from the county recently and we are now working on how to transfer the funds to the county. Plans are to pursue the same arrangement with the HCPD if possible for FY 17 for the MH Liaison position.

d. Board Development Committee

Darren Vilus’ Board appointment has been withdrawn; therefore there is a vacancy for a Consumer position.

Comments from the Board:

None.

8: Board adjourned at 6:46 p.m. Minutes prepared by: Chris Schaffer

Reviewed and Approved by Board: _____
Signature Date