

HOWARD COUNTY MENTAL HEALTH AUTHORITY

9151 Rumsey Road, Suite 150
Columbia, MD 21045

Phone: 410-313-7350
Fax: 410-313-7374

Board Meeting Minutes March 4, 2014

BOARD MEMBERS PRESENT: Blackwell, Brown, Friend, Geddes, Liggett-Creel, Liu, Mouratidis, Paez, Rossman, Schmidt, Schulmeyer, Seybolt, Taitt (by phone), Wasser and Wells.

BOARD MEMBERS ABSENT: Chapman, Hamilton, Howard, Hull.

STAFF MEMBERS PRESENT: Choo Quan, Schaffer

1. GUESTS PRESENT: Roe Rodgers-Bonaccorsy, HCHD, Marsha Dawson, LCB

The meeting started at 5:31 p.m.

2. MOTION: A motion was made to approve the March 4, 2014. The motion was seconded and unanimously approved.

3. MOTION: A motion was made to approve the Board meeting minutes for February 4, 2014. The motion was seconded and unanimously approved.

4. ATTENDANCE REVIEW:

The following Board members were excused from the March 4, 2014 Board meeting: Chapman, Hamilton, and Hull. A motion was made to approve the absent Board members. The motion was seconded and unanimously approved.

5. Executive Director's Report 3/4/14:

Legislative Update:

It has been an active session to date. The Board packet contains the monitoring list of bills generated by the Mental Health Association of Maryland (MHAMD) for the Mental Health Coalition. Of particular interest is the "Safety Net Act" (HB273 and SB262). This is a wish list for an array of services within the mental health community. There is a bill regarding Assisted Outpatient Treatment (HB767/SB831) that is scheduled for a hearing in the House on 3/4/14. Another bill of interest is the modification of the Standards for Emergency Evaluation and Involuntary Admission (SB67/HB606).

A lengthy discussion followed about the Assisted Outpatient Treatment bill, as well as other mental health legislation.

FY15 Budget Update:

HCMHA had its FY15 Budget Review with the state on 2/25/14. It appears that the budget submitted will be approved unless there are any changes during the legislative session.

HCMHA submitted the budget request to the county for MCT and the Mental Health Liaison position within the Police Department in the same amount as FY14 (\$400,000). However, a

supplemental request was also submitted in the amount of \$75,000 to staff a full-time position at Grassroots to do an Emergency Department (ED) follow-up program based on a model promoted by SAMHSA and the National Suicide Prevention Lifeline.

Behavioral Health Integration:

MHA and ADAA will officially merge on 7/1/14 (FY15). The state budget hearing for FY15 was therefore combined for ADAA and MHA for the first time. However, funding to the local jurisdictions will continue to remain separate for FY15.

The RFP to select a Behavioral Health Administrative Services Organization (ASO) was released on 2/5/14. Plans are to have this ASO operational by 1/1/15.

HCMHA and the Health Department continue to meet to discuss Behavioral Health integration at the local level.

6. Financial Director’s Report:

Wells stated that the January/February draw was not received until February 21st which prevented HCMHA getting grant payments out in a timely manner.

Expenses through 1/31/14	Expenditure	Comments
Admin Budget	\$187,740	
State General Funds	\$877,723	
Federal Block Grants	\$294,301	
Other Grants	\$461,290	
County Grants	\$271,250	MCT
Systems of Care	\$14,037	
Fee for Service	\$13,783,798	FY 13
	\$9,352,103	3rd quarter FY14

7. Standing Committees Reports:

a. Executive Committee Meeting: 2/18/14

Open Meetings Act:

Each Board/Commission must select at least one employee, officer or member to receive training on the Open Meetings Act and forward that person’s name to the State Open Meetings Compliance Board by 4/1/14. Hamilton agreed to take this on-line training in addition to Wells and Choo Quan.

Behavioral Health Integration:

Handout re: various functions for discussion at Behavioral Health integration meeting was reviewed. Plans are to set up meeting with Judge Tucker and Health Department leadership to review.

NAMI:

Wells presented NAMI’s request for additional funding in FY15. Current grant is \$20,000 and had been cut from \$25,000 several years ago. Current grant funds provide for a part-time Executive Director. After a lengthy discussion, this issue will be brought to the Board meeting on March 4, 2014.

There was discussion about the work that NAMI does. Friend gave some history about the formation of NAMI Howard County and Wasser gave some financial background.

A motion was made to approve the request from NAMI to raise grant from \$20,000 to \$30,000 in FY15, contingent upon approval by MHA to move funds. The motion was seconded and unanimously approved.

b. Health Care Policy & Planning Committee: 2/18/14

Case Management:

Extended authorization for Alliance through FY14 fiscal year. Expand coverage to C&A population and change how applications are handled.

Crisis Beds:

RFP should be out by end of March and vendor selected with start date of 7/1/14. Submitting funding request to Horizon Foundation to cover non-MA eligible.

Mental Health Plan FY15/Annual Report:

Plans are to ask for 1 month extension with due date of 4/1/14.

Education/Trainings:

Co-sponsoring “Suicide Prevention Across the Lifespan” on 3/18/14 with Grassroots, Health Department and HCPSS.

Emergency Room Follow-Up Program:

Requesting additional funds from county in FY15 (\$75,000) to fill position to follow up individuals who are EP’ed but not admitted to HCGH.

Complaint Policy:

MHA requested a small change in our existing policy at our 2nd quarter monitoring visit. Change from “HCMHA will begin to investigate complaint within 5 days” to “HCMHA will respond appropriately to all complaints within 5 days.”

A motion was made to approve the Complaint Policy to reflect the slight change in wording. The motion was seconded and unanimously approved.

Follow-up to meeting:

Wells informed the Board that HMCHA will host a luncheon during Mental Illness Awareness Week for police officers that completed the CIT training.

c. Budget Committee Meeting: 2/18/14

1. *Review Administration Expenses for January 2014:*

Admin expenses appear to be over budget but this is due to HCMHA’s medical/dental bill paid in January 2014 for July to December 2013. This was not budgeted for January 2014.

2. *Reviewed Y-T-D admin expenditures:*

These expenses appear to be over budget due to the medical/dental bill for July-December 2013 not being budgeted for January 2014 but paid in January 2014. HCMHA also had to purchase 4 computers that were not budgeted for. HCMHA has requested permission to use FY13 Rollover funds for this expenditure but has not yet received a response from MHA.

3. *Reviewed Y-T-D expenditures for State and Federal grants:*

Various grants appear to be over budget due to the lack of receipt of payment for Jan/Feb 2014. Checks were done for the vendors in early January in anticipation of receipt of these funds but will be mailed when HCMHA receives the payment.

4. *Reviewed bank reconciliations:*

Bank reconciliations were reviewed and signed by Di Seybolt.

5. *Payment of SGF and FBG Funds:*

HCMHA is still awaiting payment on the SGF and FBG funds for January/February. Request was submitted to MHA on 12/10/13 and approved by MHA staff on 12/13/13. Problem has been with DHMH’s budget office. MHA’s Fiscal Director was alerted on 2/6/14 and began investigating.

d. Board Development Committee

Michele Brown has been before the County Council but HCMHA has not received official notice to date.

Comments from the Board:

Marsha Dawson shared upcoming events at LCB and that the RFP process for Children’s services will begin in April.

Shannon Taitt informed the Board that she has completed the MHFA training.

Schmidt informed the Board that the current vendor Access Mental Health contract will not be renewed and Johns Hopkins Community Psychiatry will take over.

8: Board adjourned at 6:34 p.m. Minutes prepared by: Chris Schaffer

Reviewed and Approved by Board: _____
Signature Date