

HOWARD COUNTY MENTAL HEALTH AUTHORITY

8930 Stanford Boulevard
Columbia, MD 21045

Phone: 410-313-7350
Fax: 410-313-7374

Board Meeting Minutes March 1, 2016

BOARD MEMBERS PRESENT: Aziz, Blackwell, Brown, Filipczak, Foster, Goodwin, Liggett-Creel, Mouratidis, Paez, Rodgers-Bonaccorsy, Schulmeyer, Seybolt, Spainbey (on phone), and Wells.

BOARD MEMBERS ABSENT: Hull, Liu, Monahan, Schmidt, Wasser

STAFF MEMBERS PRESENT: Choo Quan, Schaffer

1. **GUESTS PRESENT:** Debbie Meyer; NAMI

The meeting started at 6:03 p.m.

2. **MOTION:** A motion was made to approve the agenda for March 1, 2016. The motion was seconded and unanimously approved.

3. **MOTION:** A motion was made to approve the Board meeting minutes for February 2, 2016. The motion was seconded and unanimously approved.

4. **ATTENDANCE REVIEW:**

The following Board members were excused from the March 1, 2016 Board meeting: Hull, Liu, Monahan, Schmidt, and Wasser. A motion was made to approve the absent Board members. The motion was seconded and unanimously approved.

5. **Executive Director's Report:**

Legislative Session:

At the Mental Health Rally on 2/25 over 500 individuals crowded into Lawyers Square. There was a good amount of media coverage as well. This was the same date as the Senate Hearing on SB497 that addresses the rate issue for the behavioral health providers (both mental health and substance abuse). It was introduced by Senator Guzzone and was well received by the committee. Senator Kasemeyer, who isn't a member of this committee, attended as well to show his support. Getting this bill passed is the #1 priority of the statewide Behavioral Health Coalition.

The second priority of the Behavioral Health Coalition is the Crisis Bill (HB682 and SB 551). This bill requires the state to develop a Strategic Plan to address 24/7 crisis walk-in services and MCT across the state. On 2/23 and 2/25 a team from Howard County that included Andrea Ingram (Grassroots), Chief Gardner (HCPD) and HCMHA (me) presented on the value MCT has added to our community and the need for funding to expand to 24/7. A copy of the testimony can be found in the Board packet.

Case Management RFP:

The Mental Health Case Management (MHCM) Request for Proposals (RFP) will be posted tomorrow, 3/2/16. Proposals are due to HCMHA by 4/6/16 in the hopes of selecting a vendor by 4/22/16. The selected vendor will be required to have this service up and running no later than 7/1/16.

Russ Springham, Wells, Janet Jones, Mouratidis and Filipczak will sit on the review committee.

County Issues:

The County Executive’s office contacted HCMHA on 2/29/16 and requested to “more actively participate” in the selection of the new Executive Director. Carl DeLorenzo, the Public Policy Analyst for the County Executive’s office would like to participate in the interviews of potential candidates. I informed him that applications are being taken through 3/2/16 and that I would bring this to the Board meeting on 3/1/16.

A meeting is scheduled on 3/2/16 with Ms. Rand at the County Executive’s office to discuss the process used to select candidates for Boards and Commissions. Chris and I will attend and I can’t anticipate that anything will change in the current process used by HCMHA. We do need to have additional members of the staff and Board to take the course on the Public Information Act (PIA), as with my departure only Rachel will remain who has taken this course. Greg Hamilton had been the Board member who took the PIA web-based course with us and it would be good to have another Board member certified.

Filipczak and Schaffer volunteered to take the course.

Budget:

A meeting is scheduled with the County Executive’s office on 3/8/16 to review HCMHA’s budget request for FY17. HCMHA submitted a flat budget for FY17 based on FY16 funding. This budget request covers the following:

Mobile Crisis Team	\$420,000
MH Liaison/HCPD	\$50,000
ED Follow-up Program	\$75,000

HCMHA would like to discuss the need for additional funding from the county for the “Rapid Access Program (RAP)” which is exclusively funded with grants from HCGH and the Horizon Foundation.

Board of Health (Health Department):

On 2/23/16, the HCMHA Board President and Executive Director presented to the BOH on the status of behavioral health integration in the county. A copy of the presentation can be found in your Board packet.

The Health Officer hired a consultant in January 2016 to interview CSAs, LAAs and HDs around the state regarding behavioral health integration. Once this report is submitted to Dr. Rossman, HCMHA and the Health Department will meet to discuss next steps in behavioral health integration.

6. Financial Director's Report:

Expenses through 01/31/16	Expenditure	Comments
Admin Budget	\$215,377	
State General Funds	\$921,518	
Federal Block Grants	\$347,268	
Other Grants	\$979,150	
County Grants	\$255,750	MCT
	\$5,363	HCPD
	\$35,000	ED Follow Up
	\$28,000	OOOHC
	\$10,476	LAA
Horizon/Crisis Beds	\$35,670	
Fee for Service	\$19,248,760	FY 15
	\$9,724,641	3rd quarter FY16

7. Standing Committee Reports

a. Executive Committee

Executive Director Position:

Interview questions for the Executive Director position were discussed.

Board of Health Advisory Committee:

Following the meeting on 2/23/16 with the Board of Health Advisory Committee, it was decided to send a letter reiterating the partnership in the Behavioral Health Integration. The letter will highlight what has been accomplished up to this point, and reinforce that the Board is the governing body of HCMHA and has fiduciary responsibility, and is therefore responsible in deciding how the agency moves forward with integration plans.

b. Budget

1. *Review Administration Expenses for January 2016:*

Expenditures were reviewed and were within budget.

2. *Reviewed Y-T-D admin expenditures:*

Expenditures were reviewed and were within budget.

3. *Reviewed Y-T-D expenditures for County and State and Federal grants:*

Expenditures were reviewed and were within budget.

4. *Reviewed bank reconciliations:*

Bank reconciliations were reviewed and signed by Paez.

c. Health Care Policy and Planning Committee

No meeting in February.

d. Board Development Committee

There was discussion regarding whether or not all applicants who submit a resume for a Board position should be interviewed, even if there is not a vacancy. It was decided that interviews should only be conducted when there is an open position.

Filipczak will send out any information he has on board development practices.

Comments from the Board:

Blackwell thanked Wells for attending the meeting at the National Family Resiliency Center where the recommendations of the Mental Health Task Force for HCPSS were discussed.

Wells shared that there have been 2 suicides in the last few days. A tweet was sent by HCPD with contact information for Grassroots. HCMHA, NAMI and Grassroots are working on a PR Campaign for May on Suicide Prevention.

8: Board adjourned at 7:16 p.m. Minutes prepared by: Chris Schaffer

Reviewed and Approved by Board: _____
Signature Date