

HOWARD COUNTY MENTAL HEALTH AUTHORITY

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Board Meeting Minutes October 4, 2016

BOARD MEMBERS PRESENT: Aziz, Blackwell, Brown, Filipczak, Foster, Goodwin, Hull, Liggett-Creel, Liu, Monahan, Mouratidis, Paez, Rodgers-Bonaccorsy, Schulmeyer, Seybolt, Spainbey (by phone), and Wasser (by phone).

BOARD MEMBERS ABSENT: Schmidt

STAFF MEMBERS PRESENT: Choo Quan, Schaffer

1. **GUESTS PRESENT:** Debbie Meyer; NAMI, Ken Koppenhoefer, OOOHC, Kathryn Newman

The meeting started at 6:05 p.m.

2. **MOTION:** A motion was made to approve the October 4, 2016 agenda. The motion was seconded and unanimously approved.

3. **MOTION:** A motion was made to approve the Board meeting minutes for August 2nd and September 7th, 2016. The motion was seconded and unanimously approved.

4. **ATTENDANCE REVIEW:**

The following Board member was excused from the October 4, 2016 Board meeting: Schmidt. A motion was made to approve the attendance list. The motion was seconded and unanimously approved.

5. **Acting Executive Director's Report:**

Howard County Grant:

Carl De Lorenzo of Howard County Government has requested \$12,000 for de-escalation training for 6 trainers and 14 unit level champions at HCGH. HCMHA has a grant from the county for \$100,000 for FY17 to hire a new staff person to work on private insurance. The funds for the training will be taken from this grant. The Board asked that the contract be amended to reflect this change. Rodgers-Bonaccorsy suggested that the Health Department partner with HCMHA in creating and funding this position.

HCMHA Audit:

HCF&L auditors were at HCMHA on 9/20/16 and 9/21/16. Everything went well while they were at the office. They will finish the rest of the audit at their office. One of the auditors will come to the budget committee meeting in November to review a draft of our audit.

DHMH Audit:

DHMH auditors have requested more detailed information to support my appeal that HCMHA submitted. I will send them the transaction detail by account reports for all the grants that were requested.

6. Financial Director's Report:

Expenses through 08/31/16	Expenditure	Comments
Admin Budget	\$50,084	
State General Funds	\$249,695	
Federal Block Grants	\$114,156	
Other Grants	\$226,473	
County Grants	\$105,000	MCT
	\$402	HCPD
	\$0	ED Follow Up
	\$0	OOOHC
	\$0	LAA
Horizon/Crisis Beds	\$85,805	
Fee for Service	\$19,274,638	FY 15
	\$21,287,370	4th quarter FY16

7. Standing Committee Reports

a. Executive Committee:

There was no meeting in September. However, an Action Item to approve 401K as reflected on the agenda was discussed. *A motion was made to approve FY15 unspent funds be applied to 401K plans for full time staff. The motion was seconded and unanimously approved.*

A motion was made to retroact the salary increase for Admin staff from July 1st, 2015 to November 30th, 2015. The motion was seconded and unanimously approved.

b. Health Care Policy and Planning:

There was no meeting in September.

c. Budget:

There was no meeting in September.

d. Board Development

A motion was made to reappoint Brown, Monahan, Paetz, and Spainbey. The motion was seconded and unanimously approved. The BDC will meet in October to discuss filling the open position.

Comments from the Board:

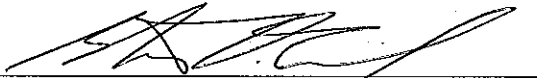
Rodgers-Bonaccorsy shared information about the Tri-County Opioid Summit and the resource list of events that LHIC has put together.

The outpatient drug and alcohol clinic is closing at the end of December and has stopped accepting new clients.

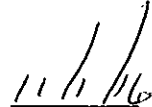
8: Board adjourned at 6:36 p.m.

Minutes prepared by: Chris Schaffer

Reviewed and Approved by Board:



Signature



Date