

HOWARD COUNTY MENTAL HEALTH AUTHORITY

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Board Meeting Minutes November 1, 2016

BOARD MEMBERS PRESENT: Aziz (by phone), Blackwell, Brown, Filipczak, Foster, Goodwin, Liggett-Creel, Liu (by phone), Monahan, Mouratidis, Paez, Rodgers-Bonaccorsy, Schulmeyer, Seybolt, and Wasser (by phone).

BOARD MEMBERS ABSENT: Hull, Schmidt, and Spainbey

STAFF MEMBERS PRESENT: Choo Quan, Schaffer, Jones, Ansel

1. GUESTS PRESENT: Debbie Meyer; NAMI, Kathryn Newman, Maura Rossman, Nikki Vernick, Laura Torres, Carl DeLorenzo, Janet Edelman, Jen Terrasa

The meeting started at 6:05 p.m. There was an informal discussion with the Executive Director candidate, Madeline Morey. Ms. Morey was asked a series of eight questions compiled by the County Executive's office, after which guests were given the opportunity to ask additional questions. The discussion ended at 7:00 p.m. when the regularly scheduled Board meeting began.

2. MOTION: A motion was made to approve the November 1, 2016 agenda. The motion was seconded and unanimously approved.

3. MOTION: A motion was made to approve the Board meeting minutes for October 4, 2016. The motion was seconded and unanimously approved.

4. ATTENDANCE REVIEW:

The following Board members were excused from the November 1, 2016 Board meeting: Hull, Schmidt, and Spainbey. A motion was made to approve the attendance list. The motion was seconded and unanimously approved.

5. Acting Executive Director's Report:

County Grant:

Nancy Gray, Deputy Chief Administration Officer for Howard County Government has amended HCMHA's county contract to reflect the change (below).

~~4. Fund a full-time position to facilitate collaboration with private insurance providers around funding for behavioral health services. (\$100,000)~~

AMENDMENT

SECTION III USE OF GRANT FUNDS of the MOA is hereby amended by striking the existing number 4 and replacing it with the following:

4. The Mental Health Authority and the Health Department, in partnership with Howard County General Hospital and the Horizon Foundation will continue programs targeting at-risk populations and develop new services and access points for patients with co-occurring physical health challenges. (\$100,000)

Some concerns were raised about the wording of the amendment to the grant. After some discussion, it was decided to accept the amendment as written.

HCF&L Audit:

HCF&L auditors will attend the Budget Committee meeting on 11/15/16 to review a draft of the audit.

DHMH Audit:

After submitting more detailed information to the DHMH auditors to support my appeal, the amount owed is now \$75,900. I am still working on a FY12 grant trying to get the total amount owed to \$54,000. They need more details on some expenses before that decision can be made.

6. Financial Director’s Report:

Expenses through 09/30/16	Expenditure	Comments
Admin Budget	\$84,549	
State General Funds	\$338,330	
Federal Block Grants	\$114,156	
Other Grants	\$388,851	
County Grants	\$105,000	MCT
	\$402	HCPD
	\$0	ED Follow Up
	\$0	OOOHC
	\$0	LAA
Horizon/Crisis Beds	\$111,801	
Fee for Service	\$23,075,460	FY 16
	\$4,016,511	1st quarter FY17

7. Standing Committee Reports

a. Executive Committee:

The Executive Committee, along with the Search Committee, met with Carl DeLorenzo to discuss how to move forward with the hiring of the Executive Director. Carl developed questions to be presented to the candidate in an effort to address his concerns.

b. Health Care Policy and Planning:

There was no meeting in October.

c. Budget:

Review Administration Expenses for September 2016:

Expenditures were reviewed and were within budget.

2. *Reviewed Y-T-D admin expenditures:*

Expenditures were reviewed and were within budget.

3. *Reviewed Y-T-D expenditures for County and State and Federal grants:*

Expenditures were reviewed and were within budget.

4. *Reviewed bank reconciliations:*

Bank reconciliations were reviewed and signed by Paez.

d. Board Development

The BDC will meet in November to discuss filling the open position.

Comments from the Board:

None.

8: Board adjourned at 7:50 p.m.

Minutes prepared by: Chris Schaffer

Reviewed and Approved by Board: _____
Signature Date