

HOWARD COUNTY MENTAL HEALTH AUTHORITY

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Board Meeting Minutes December 6, 2016

BOARD MEMBERS PRESENT: Aziz (by phone), Blackwell, Brown, Filipczak, Goodwin, Hull, Liggett-Creel, Monahan, Mouratidis, Paez, Rodgers-Bonaccorsy, Schulmeyer, Schmidt, Seybolt, Spainbey, and Wasser (by phone).

BOARD MEMBERS ABSENT: Foster, Liu.

STAFF MEMBERS PRESENT: Choo Quan, Schaffer

1. **GUESTS PRESENT:** Debbie Meyer; NAMI.

The meeting started at 6:05 p.m.

2. **MOTION:** A motion was made to approve the December 6, 2016 agenda. The motion was seconded and unanimously approved.

3. **MOTION:** A motion was made to approve the Board meeting minutes for November 1, 2016. The motion was seconded and unanimously approved.

4. **ATTENDANCE REVIEW:**

The following Board members were excused from the December 6, 2016 Board meeting: Foster and Liu. A motion was made to approve the attendance list. The motion was seconded and unanimously approved.

5. **Acting Executive Director's Report:**

Howard County WellFest:

HCMHA had a table at the Howard County WellFest last week. In partnership with Grassroots, we did at least 45 screenings. Most people who visited our table took the screening. We will be at the WellFest tomorrow and Wednesday as well.

50+ EXPO:

50+ EXPO – HCMHA's exhibit was rated the highest of all exhibits in the Health Fair. We partnered with NAMI and Grassroots for this exhibit. They screened 38 people and 24% of those screened showed positive for PTSD, depression or anxiety.

2nd Quarter Monitoring:

HCMHA had our 2nd Quarter monitoring call today. Everything was fine except for a few budgeted outcomes that we need to monitor and determine if we need to make a change to the COA.

6. Financial Director’s Report:

Expenses through 10/31/16	Expenditure	Comments
Admin Budget	\$111,935	
State General Funds	\$537,350	
Federal Block Grants	\$228,312	
Other Grants	\$587,336	
County Grants	\$105,000	MCT
	\$1,106	HCPD
	\$11,667	ED Follow Up
	\$18,666	OOOHC
	\$0	LAA
Horizon/Crisis Beds	\$111,801	
Fee for Service	\$23,147,592	FY 16
	\$5,981,366	2nd quarter FY17

7. Standing Committee Reports

a. Executive Committee:

The County Executive has approved the appointment of Madeline Morey. An offer letter will be sent to Ms. Morey and the on boarding process will begin.

The Behavioral Health Integration Committee will be re-established and Liggett-Creel, Seybolt, Choo Quan and the new ED will represent HCMHA. It was suggested that other counties who have already gone through the process be invited to share their experiences.

b. Health Care Policy and Planning:

Learning Collaborative Proposal (\$20,000):

This is a system development initiative that will invest in the advancement and sustainability of the local behavioral health provider network. The main focus of the project would be to “Build Integrated Networks of Care” in Howard County. HCMHA could use the FY 17 Health Department grant for “system development”, which is \$10,000. The remaining funds could come from the county grant that allows for programs for at-risk populations. Timeline would be from January 2017 thru October 2017.

Several concerns were raised by some Board members regarding the due process of the proposal and the funding, in particular the use of the funds from the county grant allocated for the position to facilitate collaboration with private insurance providers for behavioral health services. After a lengthy discussion it was clarified that the county grant is now regarded as flexible funding to meet the needs of citizens and service providers within Howard County, and the Learning Collaborative would be an acceptable use of those funds.

After further discussion, ***a motion was made and seconded to approve the Learning Collaborative Proposal. A vote resulted in 11 yeas and 2 nays.***

Case Management for Youth:

Mosaic has been the provider for CM for those under 18 in Howard County. Originally, Alliance provided this service in Howard County, but they then merged with Mosaic in FY 16 and Mosaic continued to provide CM services to youth. However, HCMHA has been informed that Mosaic will discontinue this service on 12/31/16. Technically, HCMHA will have to put out an RFP to select a new vendor. However the state BHA has agreed to allow Hope Health, who is authorized to provide this service in Baltimore City to take over the services in both Baltimore and Howard Counties for the short term. Currently there are 13 CM cases and the staff person who is providing this service at Mosaic will move to Hope Health to assure there will be the least disruption for youth and their families. One significant issue is that the rates are too low, according to the provider community. BHA is working with the state Medicaid office to attempt to address this issue.

Mental Health Plan:

The FY 2018 MH Plan is due to the state in January 23, 2017. Wells has agreed to work with HCMHA to submit the plan by the deadline.

c. Budget:

1. Review HCMHA's FY16 Draft Audit:

Paez gave an overview of HCF&L's draft of the FY16 audit.

2. Review Administration Expenses for October 2016:

Expenditures were reviewed and were within budget.

3. Reviewed Y-T-D admin expenditures:

Expenditures were reviewed and were within budget.

4. Reviewed Y-T-D expenditures for County and State and Federal grants:

Expenditures were reviewed and were within budget.

5. Reviewed bank reconciliations:

Bank reconciliations were reviewed and signed by Paez.

d. Board Development Committee:

A motion was made to approve the appointment of Dr. Paul Clavelle to the Professional position. The motion was unanimously approved.

Comments from the Board:

Paez would like to discuss the position to facilitate collaboration with private insurance providers for behavioral health services at the next HCP&P meeting.

Schmidt thanked everyone for their support

Blackwell thanked everyone for the opportunity to serve on the Board.

Hull announced that there is a new Director of Department of Community Resources and Services, Steven Bullock.

Schmidt will be attending a meeting to discuss the 10 and 20 year plan for HCHG and asked for any input.

8: Board adjourned at 7:26 p.m.

Minutes prepared by: Chris Schaffer

Reviewed and Approved by Board: _____
Signature Date