

HOWARD COUNTY MENTAL HEALTH AUTHORITY

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Board Meeting Minutes August 1, 2017

BOARD MEMBERS PRESENT: Aziz (by phone), Demidenko, Filipczak, Foster, Goodwin, Hull, Liggett-Creel, Liu, Monahan, Morey, Mouratidis, Paez, Rodgers-Bonaccorsy, Schmidt, Schulmeyer, Spainbey (by phone), Seybolt and Wasser (by phone).

BOARD MEMBERS ABSENT: Brown

STAFF MEMBERS PRESENT: Choo Quan, Schaffer

1. GUESTS PRESENT: Debbie Meyer, Bert Frauman, Dr. Terrye Mowatt, Shereen Cabrera-Bentley.

The meeting started at 6:04 p.m.

2. MOTION: The agenda was amended to include a Closed Personnel Meeting for Voting Members. A motion was made to approve the August 1, 2017 agenda as amended. The motion was seconded and unanimously approved.

3. MOTION: Two amendments were made to the minutes:

- The Board Comments section was amended to read “Foster reiterated concerns regarding integration and the impact it will have on consumers”.
- Under Budget Committee, Item #6, “The Budget Committee approved this increase” was added.

A motion was made to approve the Board meeting minutes for June 6, 2017 as amended. The motion was seconded and unanimously approved.

4. ATTENDANCE REVIEW:

The following Board member was excused from the August 1, 2017 Board meeting: Brown. A motion was made to approve the attendance list. The motion was seconded and unanimously approved.

5. Presentation by Robert Frauman:

Frauman presented a power point on the HCMHA Social Media Outreach Plan and answered questions from the Board.

6. Presentation by Dr. Terrye Mowatt:

Dr. Mowatt presented a power point on Improving Access to Psychiatric Care for Privately Insured in Howard County and answered questions from the Board.

7. Executive Director's Report:

Needs Assessment and Strategic Plan for FY 18-22 Updates on Progress:

System of Care:

- Crisis Services Response: HCMHA will provide funding of \$25,000 to Grassroots to improve emergency telephone system;
- Housing: FY 19 Humanim Application for 4 new housing units;
- Transportation: Madeline has requested meeting with Transportation Director to look at ways to collaborate on MH and Transportation;
- Early Childhood: Meeting with Head Start to create new/expanded behavioral health services in Howard County Head Start sites;
- Quality BH Services: Insurance Access Plan underway and ongoing technical assistance for accreditation; (Reminder: One Time Only Funds are available for Providers for costs related to accreditation).
- Public Awareness: Implementation of Social Media and Outreach plan underway/Presentation of Plan at August 1, 2017 HCMHA Board of Directors Meeting;

Continuum of Care:

- Early Childhood: Meeting with Head Start to create new/expanded behavioral health services in Howard County Head Start sites;
- Local Management Board's Programs: Met with LCB Administrator to discuss next steps and contracting of \$75,000 from HCMHA;
- Supported Employment: Madeline will reach out to Supported Employment Manager at Way Station by end of July regarding strategic plan goals in this area;
- Older Adult Services: Older Adult Behavioral Health PASSR Specialist started in July 2017 and is attending training orientation where performance measures including Diversion from institutional care was discussed.

Private Insurance Project Update:

Dr. Mowatt, Ms. Shereen Cabrera-Bentley and Ms. Morey will present Improving Access to Psychiatric Care for Privately Insured Plan at August 1, 2017 full HCMHA Board of Directors Meeting.

HCMHA New Staff:

HCMHA has hired two Brain Injury Specialists, Ms. Jasmine Vaughn and Mr. Mike-Wayne Stafford. In addition, two Older Adult Behavioral Health PASSR Specialists have been hired, Central MD's Specialist is Ms. Samantha Wilson and Southern MD's Specialist is Ms. Petula Phillander.

HCMHA in partnership with the Maryland Behavioral Health Administration (BHA) is currently recruiting for a SOAR Specialist and the MD Healthy Transitions Project Director. Please see HCMHA's website for more information on these recruitments.

Other Initiatives

Ms. Morey has spoken with Steve Reeder at BHA and Scott Rose of Way Station and the State has requested a Proposal from Way Station for a Somatic/MH unit in Howard County to address the need for RRP services for the population with these co-occurring needs.

Safe Journey House met with HCMHA and is proposing two new Residential Crisis Homes in Howard County one for adults and one for youth. They are hoping to start with 8 bed units and grow them to 10-12 bed units. HCMHA is also working with BHA on this plan as well.

8. Financial Director's Report:

Expenses through 5/30/17	Expenditure	Comments
Admin Budget	\$356,172	
State General Funds	\$1,485,736	
Federal Block Grants	\$743,286	
Other Grants	\$1,728,370	
County Grants	\$420,000	MCT
	\$20,943	HCPD
	\$72,500	ED Follow Up
	\$60,000	OOOHC
	\$10,000	LAA
Horizon/Crisis Beds	\$150,000	
Private Insurance Consultant	\$19,546	
Fee for Service	\$23,373,556	FY 16
	\$21,701,754	4th quarter FY17

9. Standing Committee Reports:

a. Executive:

Transition Meeting:

Transition meeting for Integration of July 12, 2017 was discussed. Discussed next steps in integration process and related personnel matters. The next meeting with the Health Department and County is August 2nd. Ralph, Madeline and Rachel are representing HCMHA.

b. Budget:

1. *Review Administration Expenses for May 2017:*

Expenditures were reviewed and were within budget.

2. *Reviewed Y-T-D admin expenditures:*

Expenditures were reviewed and were within budget.

3. Reviewed Y-T-D expenditures for County and State and Federal grants:

Expenditures were reviewed and were within budget.

4. Reviewed bank reconciliations:

Bank reconciliations were reviewed and signed.

c. Health Care Policy and Planning:

Two presentations will be made at full board meeting in August related to Strategic Plan: one on Insurance Access to Psychiatric Care for Privately Insured and one on HCMHA's Social Media and Outreach Plan.

Updates on Strategic Plan progress were discussed as follows:

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- Public Awareness: Implementation of Social Media and Outreach plan underway

Continuum of Care:

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d. Board Development:

Nothing to report.

10: Comments from the Board:

Schulmeyer shared that HCPSS Office of Student Services is sponsoring a Networking Fair on August 30th, 2017 at Howard High School.

Bonaccorsy shared the following events:

- Five-Part Training Series: Core Competencies in Integrated Care, Part I – V: Screening, Assessing, Treatment Planning and Treatment Matching, and Group Treatment
- National Conference on Addiction Disorders will be held August 16th - 20th
- A Time to Remember, A Time to Act: A Candlelight Vigil will be held on August 31st. Resource tables are still available.

11: Board adjourned at 7:55 p.m.

12: The Board entered into a Closed Session for Voting Members to discuss a personnel issue.

Minutes prepared by: Chris Schaffer

Reviewed and Approved by Board: _____
Signature Date