

HOWARD COUNTY MENTAL HEALTH AUTHORITY

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Board Meeting Minutes October 3, 2017

BOARD MEMBERS PRESENT: Brown, Demidenko, Filipczak, Foster, Hull, Liggett-Creel, Monahan, Mouratidis (by phone), Paez, Rodgers-Bonaccorsy, and Seybolt.

BOARD MEMBERS ABSENT: Aziz, Goodwin, Liu, Schmidt, Schulmeyer, Spainbey

STAFF MEMBERS PRESENT: Choo Quan, Schaffer

1. **GUESTS PRESENT:** Debbie Meyer (NAMI-HC), James LeMon (HCPSS).

The meeting started at 6:05 p.m.

2. **MOTION:** A motion was made to approve the October 3, 2017 agenda. The motion was seconded and unanimously approved.

3. **MOTION:** A motion was made to approve the Board meeting minutes for September 5, 2017. The motion was seconded and unanimously approved.

4. **ATTENDANCE REVIEW:**

The following Board members were excused from the September 5, 2017 Board meeting: Aziz, Goodwin, Liu, Schmidt, Schulmeyer. A motion was made to approve the attendance list. The motion was seconded and unanimously approved.

5. **Executive Director's Report:**

Lizette Travaglini, our Foreign-Born Outreach coordinator, is leaving HCMHA after 5 years. Her last day is October 5, 2017. She will be replaced by Ana Maria Becker who's also from Peru and lives in Howard County.

50+ EXPO – HCMHA's will have 2 exhibits as we've done in the past. We will partner with Grassroots for the screening exhibit. The 50+ EXPO will be on October 20, 2017.

Kenyatta Cully, Janet Jones and I represented HCMHA at the County Executive's Town Hall Meeting on 9/26/17. The focus of the meeting was Health Care and Steve Snelgrove, president of HCGH did an overview presentation of the hospital and health care related issues.

I met with Dr. Mowatt and Shereen Cabrera-Bentley re: access to mental health for privately insured in Howard County. They have completed the Plan which is step 1 of Dr. Mowatt’s responsibilities and we will continue to meet to work on action steps of the plan.

6. Financial Director’s Report:

Expenses through 8/31/17	Expenditure	Comments
Admin Budget	\$54,702	
State General Funds	\$278,668	
Federal Block Grants	\$114,157	
Other Grants	\$246,772	
County Grants	\$75,000 *	MCT
	\$0	HCPD
	\$0	ED Follow Up
	\$9,333**	OOOHC
Private Insurance Consultant	\$68,857	Carry over from FY17
Access to Services for Cooccurring Physical Health	\$25,000	To Grassroots to update phone system
Fee for Service	\$23,375,319	FY 17

*HCMHA has not yet received funds from the county so \$75,000 was paid to Grassroots from other grants to cover their payroll.

** Health Department funds

7. Report on Closed Meeting following September 5, 2017 Board Meeting:

Parameters for future employment of HCMHA employees, benefits, and salary ranges was discussed. Organizational structure, sources of funding, and financial closing of HCMHA was also discussed. Any legal assistance that is required will be provided by the county counselors office.

8. Standing Committee Reports:

a. Executive:

New Local Behavioral Health Authority Director:

An announcement has been made that Roe Rodgers-Bonaccorsy will be the Director of the Local Behavioral Health Authority.

Early Transition with Health Department:

Committee discussed explanation of need to begin early transition. A vote will be taken to begin transition at November 1st. Board meeting. After discussions about our desire to

prevent any lapse in benefits and salary, *a motion was made to begin early transition on November 1st, 2017. The motion was seconded and unanimously approved.*

County Attorney:

The county will acquire an attorney that specializes in Board shutdowns.

Letter from CAO:

The Executive Committee wrote a letter on behalf of the Chief Administrative Officer stating that the same pay and benefits, excluding longevity, will be guaranteed for MHA employees. The letter will also include legal protection for HCMHA Board members.

There was a lengthy discussion regarding the future of the HCMHA Board. It was decided to form a sub-committee with volunteers from the HCMHA Board and the Alcohol and Drug Advisory Board to explore different options, compare the codes of the two Boards, and get input from NAMI and OOOHC.

b. Budget:

1. Review Administration Expenses for July 2017:

Expenditures were reviewed and were within budget.

2. Reviewed Y-T-D admin expenditures:

Expenditures were reviewed and were within budget.

3. Reviewed Y-T-D expenditures for County and State and Federal grants:

Expenditures were reviewed and were within budget.

4. Audit:

HCF&L will be at our office Oct 17th and 18th for HCMHA's annual audit.

5. The fiscal obligations and resources of HCMHA as the transition moves forward was discussed.

c. Health Care Policy and Planning:

There was no meeting in September.

d. Board Development:

Filipczak will send a status report to the candidates that the BDC approved and forwarded to the County Executive's office.

9: Comments from the Board:

Rodgers-Bonaccorsy shared information about:

- Teen Health Summit will be held at HCC on October 10th.
- Four new providers have opened in Howard County

Hull shared information about:

- A presentation at OOOHC.
- A series called Dr. Dan that HCMHA has co-funded in the past.
- The Coordination of Care committee will align with Mental Health Association's Coalition of Mental Health and Aging to identify gaps in services and solutions and work on ways to expand psychogeriatric providers in the community.

Foster made suggestions for some grammatical changes to the letter to the Chief Administrative Officer discussed earlier in the meeting.

10: Board adjourned at 7:29 p.m.

Minutes prepared by: Chris Schaffer

Reviewed and Approved by Board: _____
Signature Date